



G.W. Carver Early Childhood Center

Susan Jones
Principal

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March 21, 2019

To: Whom it May Concern

Re: March 2019 SBDM meeting/CIP review/update meeting minutes

On Thursday, March 21, 2019, Carver ECC Campus Leadership team met in the Family Center at 3:30pm. The meeting was led by Principal, Susan Jones. Mrs. Jones welcomed the team and thanked them for their participation and attendance. The meeting began with a quick campus update where Mrs. Jones reviewed campus happenings such as Carver Connection meetings scheduled, 3rd 9 week Awards Assembly information and other Spring events that are scheduled at this time. The meeting then moved into a review of the Campus Improvement Plan (CIP) and the planning for the Campus Needs Assessment (CNA). The committee reviewed and updated each campus goal, discussing the progress the campus was making towards meeting the goals for the school year. Members were involved in the decision of how much progress had been made toward each goal and Mrs. Jones updated the goal progress chart accordingly in the March column for progress measure. The committee discussed the progress of goals and noted that some goals, due to the time frame of the school year have not begun progress yet. For example, Kindergarten transition tours is a Spring event, and is now scheduled on the calendar but has not taken place as of date. We discussed that the Carver campus will be completing our Campus Needs Assessment in the month of April and we will review the findings of that assessment at our next CIP meeting.

The committee agreed that of the goals that were within the time frame of the entire school year that Carver is making more than adequate progress at achieving the goals. A few of the goals we updated and changed the dates or wording slightly to better fit the needs of the campus.

There was a time for questions and comments at the end of the meeting and campus needs were shared and noted. We briefly discussed the campus fundraiser that PTO sponsored in the Fall and what success that fundraiser had brought to Carver. We also discussed a few options for Spring events that might also bring in some revenue to the campus or PTO. We discussed in detail a "Kids Night Out" PTO event that is scheduled to take place on Friday, April 5, 2019.

The next meeting is scheduled to be held on May 16, 2019, to continue to monitor progress on the goals, as the year continues to progress. Mrs. Jones thanked everyone for their participation and attendance. The meeting was adjourned at 4:25 pm.

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Members in attendance were:

Susan Jones, Principal
Jensen Lewis, Kinder teacher representative
McKenzie Crowell, Kinder teacher representative
Sarah Riffle, Pre-K teacher representative
Melissa Murray, business owner
Kathy Cikanek, community member

Members not present:

AJ Jakibuk, parent representative
Marcey West, Counselor

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